

Nursery Attendant

Job Description

Lines of Accountability

- The Nursery Attendant shall be employed by and accountable to the Session of Great Bridge Presbyterian Church.
- The DCM shall supervise the Nursery Attendant:

General Responsibilities:

- Primary responsibility is for the care of infants and toddlers during church services.
- Prepare the nursery for children's arrival including turning on lights, and playing Christian Music.
- Greet and comfort children as they arrive.
- Ensure that parents sign in and out their children.
- Supervise infants and toddlers.
- Assist with diaper changing
- Share God's love with the children.
- Put away toys, disinfect and straighten up the room after the children leave.
- Take the trash down the hall, turn off lights, and lock the door.

Personal Qualifications

- Enthusiasm and desire to care for infants and toddlers.
- Ability to interact with parents
- Cooperative attitude with volunteers

General Policies

- The hours of employment shall be generally 3 hours every Sunday from 9:00am-12:00pm, and also there may be additional hours for special church events
- If Attendant is going to be absent, they should contact the Director of Children's Ministry