

Application for Use of Great Bridge Presbyterian Church Facilities

NAME OF GROUP: _____

ADDRESS: _____

CONTACT PERSON: _____ PHONE: _____

PURPOSE OF MEETING OR EVENT: _____

EVENT DATE(S): _____ EVENT TIME(S): _____

LENGTH OF EVENT(S): _____ PROBABLE ATTENDANCE: _____

REQUESTED ROOMS/FACILITIES: _____

FEES/GRATUITIES:

Sexton _____

Sound Tech _____

Key Deposit (non-members) _____

TOTAL FEES GRATUITIES: \$ _____

DEPOSIT DUE UPON APPLICATION: \$ _____

PERSON IN CHARGE OF EVENT: _____ PHONE: _____

BUILDING KEY PROVIDED: _____ KEY TAG#: _____

The undersigned hereby agrees on behalf of the above named group to abide by the policies and regulations for the use of the facilities of Great Bridge Presbyterian Church (provided upon application) while they are in use by the above named group. The above named group agrees to release the Presbytery of Eastern Virginia, Great Bridge Presbyterian Church and all those associated with the church from responsibility or liability due to injury accident, loss or damage in any way arising out of the use of church facilities. If indicated above, the undersigned further accepts responsibility for the building key issued and agrees to accept all responsibility for its proper use and care in accordance with the building use policies of Great Bridge Presbyterian Church.

SIGNATURE OF APPLICANT _____

DATE: _____

* FOR OFFICE USE ONLY

DEPOSIT AMOUNT RECEIVED: _____ DATE: _____

APPROVED BY: _____ DATE: _____

Approved 5/8/07